

**Minutes of the Meeting of Little Horwood Parish Council held in the Memorial Hall at
7.30pm on Monday 12th January 2025**

Present: Chairman David Foster (DF), Cllrs. Robbie Macpherson (RM), Amanda Digne-Malcolm (ADM), Andrew Kane (AK), Karen Jones (KJ), Clerk Mrs H Kane (HK). 1 member of the public was present.

26/001	Apologies for absence Cllrs JD & CH sent their apologies. It was resolved to accept their reasons for absence.	
26/002	To receive declarations of personal or prejudicial Interest and consideration of requests for dispensations None received.	
26/003	Minutes of the Parish Council meeting held on 10th November 2025 to be approved and signed These were approved & signed without amendment.	
	Public participation Nothing was raised by the public.	
26/004	Buckinghamshire Council News No news received.	
26/005	Items deferred from previous meeting (not covered elsewhere on the agenda). None	
26/006	Clerk's Report Nothing of significance to report as it has been quiet over the festive season.	
26/007	To consider the Planning and Development Report There have been no new applications received.	
26/008	Planning and Development matters arising if any There has been no update on when 25/0199/APP (Abbeymills) is to receive approval. It is understood that Bucks Council have to advertise the fact that they intend to approve it as it is a departure from the Local Plan.	
26/009	To receive a report on meetings attended <ul style="list-style-type: none"> a) Assertion 10 training for Councillors – AK AK will produce a summary of the salient points for the other councillors. The Clerk bears most of the responsibility for compliance as they handle most data. However councillors should take care not to forward emails with personal data attached. b) Recreation Ground Trust – DF DF has spoken to the Charity Commission and a firm of lawyers about possible ways in which the constitution could be amended so that trustees do not have personal liability. The best option is to establish a CIO (charitable incorporated organisation). DF is seeking quotes from solicitors for undertaking this work. The cost would have to be borne by the Recreation Ground Trust but the Village Trust may be willing to help. The decision whether to establish a CIO rests with the Recreation Ground Trust. 	
26/010	20 mph campaign ADM circulated a report reconfirming the need to monitor vehicle's speeds and giving quotes for 3 different suppliers. CH was unable to extract data from the old MVAS, confirming the need for a replacement. It was resolved to purchase the SID supplied by Elan City, subject to budget approval.	
26/011	Parish Maintenance <ul style="list-style-type: none"> a) Update on Green Spaces Project - The tree work to cut back dead, diseased and dying trees and overhanging branches in the Spinney and Nature Reserve was successfully carried out. More will need to be done in future years. The artwork for the interpretation boards has now been done, and we await their delivery. b) Land registry update – village green & permissive path. The Parish Council needs to consider employing a solicitor to carry out this work as it is complicated. Other areas of public land in the village such as the spinney could be included. c) Streetlights work update - The light in the churchyard has been fitted with an LED bulb, but the repair to the junction box by the bus shelter has not yet been carried out. 	DF/ HK

	d) It was agreed that the front hedge of the allotments should be maintained by the green spaces working party, or failing that the grounds maintenance contractor.																																																																																																										
26/012	Allotment plots 14-21. It was agreed that the allotment plots 14-21 should be regarded as a single bloc (orchard). It was agreed that a reduced rent should be charged on this bloc, with an amended contract to be sent out to the plothead.	HK																																																																																																									
26/013	City Fibre works on village green A surveyor has been asked to negotiate on our behalf with City Fibre, with fees to be paid by them. He has made contact with them but is awaiting a response.	HK																																																																																																									
26/014	To ratify the grant application made to Rural England Prosperity Fund for green spaces machinery & equipment. This was approved.																																																																																																										
26/015	Policies for Review and Adoption a) The Tree Safety policy was approved. DF to create a map with high risk areas highlighted. b) The Green Spaces working party terms of reference was deferred to the next meeting. c) The Disaster Action plan was deferred to the next meeting.	DF																																																																																																									
26/016	Administration a) to report on progress with website: the PC website contains all information required & is updated as required by the Clerk. A member of public has researched & written a history of the village, which could be a good addition to the village website, which the PC website has a link to. There is also a bank of photos available to upload. Clerk to liaise with resident and the manager of the village website to implement these suggestions.	HK																																																																																																									
26/017	Finance a) Bank reconciliation, receipts and payments were reviewed and authorised. Payments																																																																																																										
	<table border="1"> <thead> <tr> <th>Voucher No</th> <th>Date</th> <th>Description</th> <th>Supplier</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>109</td> <td>19.12.2025</td> <td>Street Lighting power</td> <td>nPower</td> <td>£108.72</td> </tr> <tr> <td>108</td> <td>31.12.2025</td> <td>Service Charge</td> <td>Unity Trust Bank</td> <td>£6.00</td> </tr> <tr> <td>107</td> <td>29.12.2025</td> <td>Clerk's Salary</td> <td>Clerk & RFO</td> <td>£698.72</td> </tr> <tr> <td>106</td> <td>19.12.2025</td> <td>Green spaces work</td> <td>Jane Bottomley</td> <td>£450.00</td> </tr> <tr> <td>105</td> <td>15.12.2025</td> <td>Allotment water</td> <td>Anglian Water</td> <td>£40.99</td> </tr> <tr> <td>104</td> <td>17.12.2025</td> <td>Textbooks</td> <td>SLCC</td> <td>£149.40</td> </tr> <tr> <td>103</td> <td>12.12.2025</td> <td>Street Lighting power</td> <td>nPower</td> <td>£99.41</td> </tr> <tr> <td>102</td> <td>08.12.2025</td> <td>Training</td> <td>BMKALC</td> <td>£35.00</td> </tr> <tr> <td>101</td> <td>08.12.2025</td> <td>Green spaces work</td> <td>Black Dog Design</td> <td>£390.00</td> </tr> <tr> <td>100</td> <td>02.12.2025</td> <td>Window Cleaner</td> <td>Country House Window Cleaning</td> <td>£15.00</td> </tr> <tr> <td>99</td> <td>01.12.2025</td> <td>Office 365</td> <td>Atomyc Limited</td> <td>£123.84</td> </tr> <tr> <td>98</td> <td>28.11.2025</td> <td>Refund</td> <td>Clerk & RFO</td> <td>-£270.00</td> </tr> <tr> <td>97</td> <td>30.11.2025</td> <td>Service Charge</td> <td>Unity Trust Bank</td> <td>£6.00</td> </tr> <tr> <td>96</td> <td>01.12.2025</td> <td>Scribe</td> <td>Scribe</td> <td>£27.60</td> </tr> <tr> <td>95</td> <td>27.11.2025</td> <td>Green spaces work</td> <td>Green Trees (Bucks) Ltd</td> <td>£4,680.00</td> </tr> <tr> <td>94</td> <td>26.11.2025</td> <td>National Insurance Contribution</td> <td>HMRC</td> <td>£42.26</td> </tr> <tr> <td>93</td> <td>28.11.2025</td> <td>Clerk's Salary</td> <td>Clerk & RFO</td> <td>£968.72</td> </tr> <tr> <td>92</td> <td>10.12.2025</td> <td>Training</td> <td>BMKALC</td> <td>£50.00</td> </tr> <tr> <td>91</td> <td>20.11.2025</td> <td>Councillor's expenses</td> <td>Councillor</td> <td>£10.75</td> </tr> <tr> <td>90</td> <td>20.11.2025</td> <td>Website</td> <td>TEEC Limited</td> <td>£223.20</td> </tr> </tbody> </table>	Voucher No	Date	Description	Supplier	Total	109	19.12.2025	Street Lighting power	nPower	£108.72	108	31.12.2025	Service Charge	Unity Trust Bank	£6.00	107	29.12.2025	Clerk's Salary	Clerk & RFO	£698.72	106	19.12.2025	Green spaces work	Jane Bottomley	£450.00	105	15.12.2025	Allotment water	Anglian Water	£40.99	104	17.12.2025	Textbooks	SLCC	£149.40	103	12.12.2025	Street Lighting power	nPower	£99.41	102	08.12.2025	Training	BMKALC	£35.00	101	08.12.2025	Green spaces work	Black Dog Design	£390.00	100	02.12.2025	Window Cleaner	Country House Window Cleaning	£15.00	99	01.12.2025	Office 365	Atomyc Limited	£123.84	98	28.11.2025	Refund	Clerk & RFO	-£270.00	97	30.11.2025	Service Charge	Unity Trust Bank	£6.00	96	01.12.2025	Scribe	Scribe	£27.60	95	27.11.2025	Green spaces work	Green Trees (Bucks) Ltd	£4,680.00	94	26.11.2025	National Insurance Contribution	HMRC	£42.26	93	28.11.2025	Clerk's Salary	Clerk & RFO	£968.72	92	10.12.2025	Training	BMKALC	£50.00	91	20.11.2025	Councillor's expenses	Councillor	£10.75	90	20.11.2025	Website	TEEC Limited	£223.20	
Voucher No	Date	Description	Supplier	Total																																																																																																							
109	19.12.2025	Street Lighting power	nPower	£108.72																																																																																																							
108	31.12.2025	Service Charge	Unity Trust Bank	£6.00																																																																																																							
107	29.12.2025	Clerk's Salary	Clerk & RFO	£698.72																																																																																																							
106	19.12.2025	Green spaces work	Jane Bottomley	£450.00																																																																																																							
105	15.12.2025	Allotment water	Anglian Water	£40.99																																																																																																							
104	17.12.2025	Textbooks	SLCC	£149.40																																																																																																							
103	12.12.2025	Street Lighting power	nPower	£99.41																																																																																																							
102	08.12.2025	Training	BMKALC	£35.00																																																																																																							
101	08.12.2025	Green spaces work	Black Dog Design	£390.00																																																																																																							
100	02.12.2025	Window Cleaner	Country House Window Cleaning	£15.00																																																																																																							
99	01.12.2025	Office 365	Atomyc Limited	£123.84																																																																																																							
98	28.11.2025	Refund	Clerk & RFO	-£270.00																																																																																																							
97	30.11.2025	Service Charge	Unity Trust Bank	£6.00																																																																																																							
96	01.12.2025	Scribe	Scribe	£27.60																																																																																																							
95	27.11.2025	Green spaces work	Green Trees (Bucks) Ltd	£4,680.00																																																																																																							
94	26.11.2025	National Insurance Contribution	HMRC	£42.26																																																																																																							
93	28.11.2025	Clerk's Salary	Clerk & RFO	£968.72																																																																																																							
92	10.12.2025	Training	BMKALC	£50.00																																																																																																							
91	20.11.2025	Councillor's expenses	Councillor	£10.75																																																																																																							
90	20.11.2025	Website	TEEC Limited	£223.20																																																																																																							

	89	20.11.2025	Refund	Allotment plot 27/28	£20.00
	88	20.11.2025	Allotment & grounds maintenance	Walker Grounds Care	£777.00
	87	20.11.2025	Memorial Hall Rent	LH Memorial Hall	£20.00
	Receipts				
	Voucher				
	No	Date	Description	Customer	Total
	43	30.12.2025	Error	Michael Bull	£10.00
	42	22.12.2025	Donations & Subscriptions	Bill MacLeod	£100.00
	41	31.12.2025	Bank Interest	Little Horwood Parish Council	£160.50
	40	15.12.2025	Donations & Subscriptions	Bill MacLeod	£100.00
	39	12.12.2025	Allotment rent	Allotment plot 9	£10.00
	38	12.12.2025	Allotment rent	Allotment plot 12	£10.00
	37	20.11.2025	Allotment rent	Allotment plots 14-21	£80.00
	36	20.11.2025	Allotment rent	Allotment plot 13	£10.00
	35	20.11.2025	Allotment rent	Allotment plot 22	£10.00
	34	12.11.2025	Duplicate in error	Allotment plot 27/28	£20.00
	33	14.11.2025	Allotment rent	Allotment plot 24	£10.00
	<p>b) See item 019 below for Precept</p> <p>c) The Clerk has written to the secretary of the Memorial Hall explaining the PC's decision on rental arrangements & awaits a response.</p>				
26/018	Budget The recommended budget for 2026-2027 was approved.				
26/019	Precept The precept required for 2026-2027 was agreed as set out in the recommended budget.				
25/132	Confirmation of Dates & times of Ordinary Meetings for the year. 09/03/26, 11/05/26, 13/07/26, 14/09/26. All at 7.30 pm				
25/133	Items for the next meeting The date for the next litter pick is likely to be 22 nd March The village footpath walks date is likely to be 28 th June, organised by ADM Publication Scheme creation				
25/134	Date of the next meeting – 09/03/2026 at 7.30 pm in the Memorial Hall				
	Website: https://littlehorwoodparishcouncil.gov.uk/				

Planning and Development Report - for meeting on 12th January 2026

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	Bucks Council Decision
23/01/2025	25/00199/APP 03/03/2025 04/06/2025 Amended 03/10/2025 Amended	Land North Of Mursley Road Little Horwood Bucks MK17 0PA	Erection of nine detached and semi detach 2 storey dwellings with new access off Mursley Road, footpaths, carports, parking, landscaping and all enabling works	Objection with request to call in	Approved subject to departure from Local Plan
09/10/2025	PL/25/4489/SA n/a	Hemmingford House Wood End Little Horwood Buckinghamshire MK17 0PE	Certificate of lawfulness for proposed replacement fenestration for outbuilding	n/a	Granted
08/09/2025	PL/25/3527/FA	Brook Farmhouse 9 Winslow Road Little Horwood Buckinghamshire MK17 0PD	Proposed single storey rear extension and repositioning of garden wall between house and garage	No objection	Conditional permission
15/01/2021	21/00146/COUAR 11/02/2021	Clare Farm Winslow Road Little Horwood Buckinghamshire MK18 3JW	Determination to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).	No objection	Awaiting decision
26/09/2025	PL/25/4103/FA 04/12/2025	Home Farm Mursley Road Little Horwood Buckinghamshire MK17 0PG	Relocation of an existing agricultural barn	No Objection	Awaiting decision